



## Meeting Minutes

April 18, 2024 – 6:30pm – Round Table Pizza, Waterman Blvd in Fairfield

### ROLL CALL

President – Erin Steiger (ES) – Present  
Vice President – Bobby Cameron (BC) – Absent  
Secretary – Meg Herston (MH) – Present  
Treasurer – Celeste Cary (CC) – Present  
Fundraising Chair – Mckenzie Cotton (MC) – Absent  
Member-at-Large – Yasmin Kahn (YK) - Present

### 1. Call to Order 6:30 PM

### 2. Presidents Report

### 3. Minutes from Previous Meeting

- MH distributed meeting minutes through GroupMe & posted on website. Minutes from March 2024 approved.

### 4. New Items

- Information board at the facility: Monthly update, post the minutes from the last meeting and agenda for next meeting – or at least posting of date/time/location of next meeting. Board supports this, ES will follow up. MH to create QR code link to website to post at facility
- Organization Wide Service: Board is interested in bringing the whole organization to Wreaths Across America again (as we did pre-pandemic)
- ES to plan a Fundraising planning meeting to plan a large organization-wide fundraiser. This fundraiser needs to be mandatory for all SWAT players. Another idea for org-wide fundraiser is an adult slow-pitch tournament. Get a rep from each team on this fundraising committee.
- MH to post an ad for renting the facility on Insta / FB
- Set up a clinic (possibly as a fundraiser). Plan for end of rec ball (may) – before start of summer season.
- We need to get better feedback from the parents on fees, fundraisers, etc. MH could put together a survey, ES has an email list.
- Media Day – as an organization wide mandatory event.
- Facility Maintenance and Upkeep: Donations needed for repairs, delegation of cleaning, etc. ES has a list of facility needs to seek donations – ES to share this list with CC and MH. Need to assign cleaning day to each team monthly. MH to make reminder signs. ES to add a lost & found bin that gets purged once a month (MH to make a sign for this too). Parents need to feel more comfortable helping out / restocking.
- MH to set up hybrid for next board meeting. Could possibly have regular meetings virtual with occasional in person meeting. We need to get a rep from each team at each meeting.
- Plan for Organization wide tryout: In late July / Early august. Current players need to attend. Especially need 10U softball, and Fall is ideal.
- Need a work day to clean out the back room. Contact coaches first to label or take what they need before parents come in to purge and organize.
- Require Parent volunteer requirements: Maybe a certain number of hours. You either pay it off of do the volunteer work. Add this info into the player contract.

### 5. Items from Previous Meetings



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- Collection of Fees / Allocation of Fees (Celeste) – Fee collection is going well. We should roll admin fees and facilities fees into the same line item.
- Rental of Cages to Public – We charge \$50/hr per cage. BC can facilitate so let him know if you have a team or organization that is interested.
- Organizational Fundraising – Board is interested in an organization-wide fundraiser, maybe something at a different price range from the crab feed, and something that we can make annual.
- Uniforms: We need to protect our logo/branding/colors and make that consistent between teams. Need a coach and player rep for Uniform meeting, maybe even player(s) that's interested in uniforms. YK has some examples that she can share. Uniforms need to be approved.

### 6. Treasurer's Monthly Report

- CC shared the report with ES and MH. Everything is going well. Fees are getting collected. Amounts are not changing, it's just how we're collecting them. There will be a bit of a balance at the end of July / beginning of August. Will be much smoother and cleaner in Fall, but fees will likely be higher (\$8500 ->\$9300). Looking at a 13U baseball team to join in Fall 2024.

### 7. Committee Reports

- Fundraising
- Social Media / Website – have coaches share drills / etc.
- Uniforms

### 8. Additional Comments, Announcements or Questions for the Good of the Order

### 9. Adjournment at 8:03 PM

*Next meeting: May 16, 2024 – 6:00 PM, Location: Round Table Pizza Waterman Blvd*