



Meeting Minutes

May 16 2024 – 6:00 pm – Round Table Pizza, Waterman Blvd in Fairfield

ROLL CALL

President – Erin Steiger (ES) – Present
Vice President – Bobby Cameron (BC) – Present
Secretary – Meg Herston (MH) – Present
Treasurer – Celeste Cary (CC) – Present
Fundraising Chair – Mckenzie Cotton (MC) – Absent
Member-at-Large – Yasmin Kahn (YK) - Present

1. Call to Order 6:15 PM

2. Presidents Report

- Set up a google calendar for Facility – MH to follow up on that.
- MH to set up a calendar on the website (will check with Cameron first) – get regular timeslots laid out on the calendar weekly. MH to take a pic of the schedule up on the wall of the facility and put in the website.

3. Minutes from Previous Meeting

- MH distributed meeting minutes through GroupMe & posted on website. Minutes from April 2024 approved.

4. New Items

- Information board at the facility: Monthly update, post the minutes from the last meeting and agenda for next meeting – or at least posting of date/time/location of next meeting. Board supports this, ES will follow up. MH to create QR code link to website to post at facility
- Golf tournament fundraiser: Lexi Nicks (Gillis rep) would like to spearhead an organization-wide golf tournament for August / September. All proceeds will go directly to facility fees. Lexi to start up a committee / regular meeting, GroupMe to plan. ES will put together the committee. Tickets to run about \$250. Need to sell 100-144 golf tickets.
- Info regarding facility space: owner of Asian Mart is looking to move and smaller space will be available. Would we be interested in extending? We have 4200 SQ ft and we pay 5770/month. They have 2900 SF and pay 3900/month. If we moved to a smaller space it could potentially save each player about \$300-\$400 a year.
- Organization Wide Service: Board is interested in bringing the whole organization to Wreaths Across America again (as we did pre-pandemic). Follow up in the fall.
- ES to plan a Fundraising planning meeting to plan a large organization-wide fundraiser. This fundraiser needs to be mandatory for all SWAT players. Another idea for org-wide fundraiser is an adult slow-pitch tournament. Get a rep from each team on this fundraising committee.
- MH to post an ad for renting the facility on Insta / FB – done
- Set up a clinic (possibly as a fundraiser). Plan for end of rec ball (may) – before start of summer season. CC to follow up. Could be a weekday clinic in June. One day for 12/14U and one day for 10 and under. How much to charge? BC would like a weekend org-wide, priced at \$75 for a 4 hour clinic.
- Facility Maintenance and Upkeep: Donations needed for repairs, delegation of cleaning, etc. ES has a list of facility needs to seek donations – ES to share this list with CC and MH. Need to assign cleaning day to each team monthly. MH made reminder signs. ES added a lost & found bin that gets purged once a month (MH made a sign for this too). Parents need to feel more comfortable helping out / restocking.
- MH to set up hybrid for next board meeting. Could possibly have regular meetings virtual with occasional in person meeting. We need to get a rep from each team at each meeting. MH to set this up for June Meeting.



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- Plan for Organization wide tryout: In mid-August. Current players need to attend. Especially need 10U softball, and Fall is ideal. ES to follow up, set two dates for both baseball and softball. All coaches and asst coaches need to be there. MH to draft a google form. Plan for 1st / 2nd week of August. Current players need to register and participate. ES to also plan tryouts for baseball.
- Need a work day to clean out the back room. Contact coaches first to label or take what they need before parents come in to purge and organize. MH and ES to get calendar going first, and then choose a day for the workday. – ES to set up a schedule for monthly deep cleaning and to put together a cleaning caddy for each bathroom. Needs to be cleaned when there aren't players in there hitting.
- Require Parent volunteer requirements: Maybe a certain number of hours. You either pay it off or do the volunteer work. Add this info into the player contract.

5. Items from Previous Meetings

- Facility Cleaning (ES) -- MH to post signs. Also make a fridge sign. Set up weeks / months to share the burden evenly amongst teams and players.
- Rental of Cages to Public – We charge \$50/hr per cage. BC can facilitate so let him know if you have a team or organization that is interested.
- Organizational Fundraising – Board is interested in an organization-wide fundraiser, maybe something at a different price range from the crab feed, and something that we can make annual.
- Uniforms: We need to protect our logo/branding/colors and make that consistent between teams. Need a coach and player rep for Uniform meeting, maybe even player(s) that's interested in uniforms. YK has some examples that she can share. Uniforms need to be approved.
- MH to make business card for all coaches / Teams

6. Treasurer's Monthly Report

- CC shared the report with ES and MH. Everything is going well. Fees are getting collected. Amounts are not changing, it's just how we're collecting them. There will be a bit of a balance at the end of July / beginning of August. Will be much smoother and cleaner in Fall, but fees will likely be higher (\$8500 ->\$9300). Looking at a 13U baseball team to join in Fall 2024.
- CC to create a cash form. When withdraws are made, we can account for it.
- ES and CC will prepare and file taxes

7. Committee Reports

- Fundraising – Lexi / EC golf committee
- Social Media / Website – have coaches share drills / etc.
- Uniforms – no update

8. Additional Comments, Announcements or Questions for the Good of the Order

9. Adjournment at 7:22 PM

Next meeting: June 20, 2024 – 6:30 PM, Location: Round Table Pizza Waterman Blvd